



# **DANA's**

## **Australasian Conference**

### **&**

## **Drug and Alcohol Nurse Practitioners Symposium**

### **Registration Terms and Conditions**

13<sup>th</sup> and 14<sup>th</sup> August 2020

#### **The Pullman**

16 Hindmarsh Square, Adelaide

**Drug and Alcohol Nurses of Australasia (DANA)**

[DANA Conference and Symposium](#)

## Payment

- Payments must be received by the final dates provided.
- If early bird fees have not been received by midnight on 31.5.2020 full fees will apply.
- DANA reserves the right to refuse attendance to individuals who have not paid their registration in full.

## Substitutions

- Substitutions:
  - are permitted only with the prior written agreement of DANA.
  - made during the Conference require written permission from the original delegate and prior payment of any additional charges.
- Delegates are not permitted to share a registration – one registration per delegate.

## Cancellations

Cancellations of registration must be by letter or email. Refunds will apply as follows:

- If a cancellation notice is received more than 30 days before the event, a refund will be processed less an administration fee of **\$25.00**.
- If a cancellation notice is received 15 to 30 days before the event, a refund will be processed less 50% of delegate fee.
- If a cancellation notice is received less than 15 days prior to the event, no refund will be issued.

## Key dates and prices

### Early bird registration opens 1.4.2020

#### *Day only*

DANA members rate	\$200
Non-DANA members rate	\$250

#### *Full conference*

DANA members rate	\$370
Non-DANA members rate	\$470

### Early Bird registration close 31.5.2020

### Full registration open 1.6.2020

#### *Day only*

DANA members rate	\$250
Non-DANA members rate	\$300

#### *Full conference*

DANA members rate	\$500
Non-DANA members rate	\$600

### Registrations close 1.8.2020

## Alterations to the program, cancellation or postponement of the event

- DANA reserves the right to make alterations to the arrangements of the event as published, either before or during the event.
- In the unlikely event of the conference being cancelled by DANA, a full refund will be made. Liability will be limited to the registration fee paid by the delegate.

- In the event of it being found necessary, for whatever reason, that the event is being postponed or the dates being changed, DANA shall not be liable for expenditure, damage or loss incurred by the delegate.

### **Speakers**

- Views expressed by the speakers are their own. DANA cannot accept liability for advice given, or views expressed, by any speaker at the event or any material provided to delegates.

### **Insurance**

- If a delegate is unable to attend the event for any reason, DANA is not responsible for any costs incurred by the delegate. It is the responsibility of the delegate to arrange appropriate insurance cover in connection with their attendance at the event.
- DANA does not accept responsibility for any costs, charges or fines incurred by delegates in the process of attending the Conference.

### **Photography and filming**

- For promotional purposes, there may be video production taking place during the event. A photographer appointed by DANA will also be taking photographs. Delegates who do not wish to be videoed or photographed should advise the photographer or camera person at the event. Photographs taken at the event may be used on Facebook, the DANA website and other social media used by DANA or reproduced in the DANA newsletter.
- Delegates are asked **NOT** to take photographs of the slides used by speakers' during Conference presentations unless the chairperson of the session announces that the presenter has given their specific permission to do so.
- All speakers will be asked to consent to their presentations being available on the DANA Conference website within a few weeks of the conclusion of the Conference.

### **Delegate details**

- Registered delegates name and organisations will be placed on an attendee list for all delegates to see who is at the Conference for the purpose of networking and meetings. Delegates who do not wish to be included on this list should advise DANA by email at [\*\*dana.nurses@gmail.com\*\*](mailto:dana.nurses@gmail.com)

### **Additional speaker terms and conditions**

- DANA may use the speaker's name and presentation materials promoting delegate attendance at the Conference.
- Presentations and associated materials will not be returned unless specifically requested.
- DANA may record or video the speaker's session and this may be reproduced or sold to delegates or those who are unable to attend. Speakers who do not wish to be videoed or recorded should advise DANA by email at [\*\*dana.nurses@gmail.com\*\*](mailto:dana.nurses@gmail.com) prior to the event.

WAIVER OF LIABILITY Drug and Alcohol Nurses of Australasia (DANA) accepts no liability to any persons or body for any loss, injury or damage howsoever and whether directly from any action or cause whatsoever undertaken, organised or sponsored by DANA.